



The Southbury Women's Club will be sponsoring the 7th Annual Fall Fine Arts Festival on Saturday, September 24, 2011, 10am-4pm on the Southbury Green on Main Street South in Southbury, Connecticut. Enclosed please find an application and the Rules & Regulations for the event.

The Fall Fine Arts Festival is a juried event put on by the Southbury Women's Club. We accept the finest artisans, making this show a success each year with more than fifty artisans and crafters displaying a variety of fine handcrafted items. The proceeds from this event go to benefit many local charities in our community. Applications are currently being accepted. We hope to include you in this wonderful event.

A single space is available for \$85 for a 10'x12'. This year, we are offering a \$10 discount for those who apply prior to May 1, 2011. We encourage you to secure a spot in our show and apply early. Food for lunch will also be available for purchase. Please indicate on your application if you are interested.

This event will be held rain or shine. Let's hope for a beautiful fall day!

If you have any questions, please email us at FallFineArtsFestival@gmail.com, call Lauren at 203-725-8558, or visit southburywomensclub.org.

We hope to see you there!



The Fall Fine Arts Festival
Sponsored by the Southbury Women's Club

Rules and Regulations

Your signature on the application for space signifies that you have read these regulations, and agree to comply with them.

The applicant hereby requests permission to participate in the Fall Fine Arts Festival on September 24, 2011 as an exhibitor. The applicant recognizes that the Southbury Women's Club (SWC) is the governing body for the Festival and agrees to abide by all regulations, rules and decisions, whether written or otherwise, up to and through the day of the Festival, made by SWC as they relate to the Festival. Such decisions may include the requirement that the applicant/exhibitor leave the premises of the Festival for violations of any sort.

The applicant understands that this document is not a Contract for space, but a component of the Application for said space. The applicant shall not be entitled to space during the Festival unless the applicant receives notice of such by SWC. Upon receipt of such notice from SWC, the applicant will become an exhibitor in the Festival.

All applicants are required to submit two (2) photographs of the work to be shown, one (1) photograph of the completed display and one (1) photograph of your work area.

All work must be original and handmade by the exhibitor. Commercial items, kits, home parties (manufactured) or imported items are NOT acceptable.

Exhibitors misrepresenting their craft, exhibiting items not approved for exhibit or not complying with the rules and regulations of SWC whether written or otherwise will be asked to leave the Festival premises and will forfeit the space fee.

All exhibitors must be set up one hour prior to the Festival's opening time to the public, which is 10:00 am. Setup begins at 7:30am. Exhibitors arriving late will not be allowed to set up, lose the space and forfeit the space fee. All exhibitors will remain set up until 4:00 pm, the closing time of the Festival. The Green must be vacated by 5:30 pm.

SWC reserves the right to limit categories/mediums in relationship to the size of the Festival. Unless you are strictly a jewelry exhibitor, you may not bring jewelry to sell in addition to your items. Jewelry is a very popular category and in order to make it fair for everyone, no jewelry will be allowed in the show unless indicated on your application.



No devices of any kind are to be driven, screwed or hammered into the Green. There is an underground sprinkler system. Acceptable devices to hold down approved tents/canopies are sand filled objects, i.e. sand/cement filled plastic buckets or PVC pipe, cements blocks.

Payment for space fee must be made in full at the time of application, made payable to the Southbury Women's Club. Returned checks will be subject to a \$20.00 return check fee. Space will not be held until the check and the service charge are paid.

Fee for a single space is \$85. Single spaces are 10'x12'. Please inquire if you are interested in a double space.

There are no exceptions to this fee schedule. In the event an application is not accepted by SWC, the space fee will be returned to the applicant.

SWC will not provide table, tents, chairs or electricity.

It is understood that the Jury Committee of SWC will make space allocations. SWC will assign spaces based on order of application acceptance.

The contracted space is to be used solely by the exhibitor as represented on the Exhibitors Application for space. The exhibitor may not sublet the display space to another exhibitor. Only arts/crafts juried and approved will be allowed in the contracted exhibitor's space.

In the event an applicant has been accepted as an exhibitor in the Festival but then wishes to cancel, the following will apply:

1. Cancellation must be in writing.
2. Cancellations made more than thirty days prior to the Festival will allow the exhibitor to receive back the space fee less a 25% processing fee.
3. Cancellations made thirty days or less prior to the Festival will result in the forfeiture of the exhibitor's space fee.

No pets, alcoholic beverages or vehicles will be allowed on the Southbury Green during the Festival.

Exhibitors must park in specified parking areas. SWC will not be responsible for parking tickets or towing charges. Do not unload on Main Street, unload in the parking lot. The police will ticket.

It is understood that the Festival will take place rain or shine.



Dedicated to the Service of Southbury Since 2001

The applicant/exhibitor hereby agrees that he/she will hold harmless from liability the Southbury Women's Club, Southbury 84 Associates, LP, Miller & Favazzo Properties and the Town of Southbury, Connecticut, or any member or representative of said organizations acting within their capacity as a member or representative, for any injury, loss or damage that may occur to the exhibitor or any employee or assistant accompanying the exhibitor, or property of the exhibitor from any cause whatsoever.

The exhibitor, upon signing his/her application for exhibit space, hereby expressly releases the aforementioned organizations from any and all claims for such loss, damage or injury; and agrees to abide by the Rules and Regulations as set forth above.

Please note: Your signature on the application for space signifies that you have read these regulations, and agree to comply with them.



**Fall Fine Arts Festival
Exhibitor's Application
Saturday, September 24, 2011 – Show Hours 10am – 4 pm
Southbury Green, Southbury, Connecticut**

Space size: approx 10' D x 12' W Space Fee (Single Space) \$85.00
(\$75 prior to May 1, 2011)

Applicant Name: _____

Business Name/Website: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

Connecticut Sales Tax #: _____

Items to be displayed: _____

Number of Spaces requested: _____ Total amount enclosed: _____

How did you hear about our show? _____

Are you interested in a boxed lunch for purchase at the event? Yes No

Please make checks payable to: Southbury Women's Club

I hereby represent that I have read and understand the Rules and Regulations. I hereby agree to all terms and conditions. I further acknowledge that I will abide by any and all regulations, rules and decisions, whether written or otherwise, made by SWC or its Committees; and agree that I will hold harmless from liability the Fall Fine Arts Festival and the Town of Southbury, Connecticut or any member or representative of said organizations acting within their capacity as a member or representative, for any injury, loss or damage that may occur to myself, any employee or other assistant accompanying me, or my property, from any cause whatsoever. The products I will be exhibiting are handcrafted by me.

Signature: _____ Date: _____

Be sure to enclose: Completed application, required photographs (you may email photos or reference your website), Payment in Full, Self-addressed stamped envelope.

Mail to: Southbury Women's Club, Attn: Fall Fine Arts Festival,
 P.O. Box 195, Southbury, CT 06488

For additional information please email us at FallFineArtsFestival@gmail.com, call Lauren at 203-725-8558, or visit southburywomensclub.org